

Sunshine Oilsands Ltd.
Job Description



POSITION: Production Accountant Consultant

Sunshine is a Calgary based public corporation, listed on the Hong Kong Stock Exchange since March 1, 2012. The Company is focused on the development of its significant holdings of oil sands leases in the Athabasca oil sands region. Sunshine owns interests in oil sands and petroleum and natural gas leases in the Athabasca region of Alberta. The Company is currently focused on executing milestone undertakings in the West Ells project area. West Ells has an initial production target rate of 5,000 barrels per day.

This is a contract position based out of Sunshine Oilsands Ltd.'s main office in Calgary, Alberta.

JOB DUTIES AND RESPONSIBILITIES:

The incumbent will report to the Controller and will work closely with multiple business units, including Operations, Regulatory, Engineering, IS/IT and Finance departments, to ensure Sunshine's production, revenue and royalty accounting processes are in alignment corporately and compliant with AER Directives and Oil Sands Royalty Regulation requirements.

Responsibilities of this role include, but are not limited to:

- Work with Regulatory, Operations and Finance staff in the preparation and ongoing maintenance of the Measurement, Accounting and Reporting Plan ("MARF") and Oil Sands Royalty application and reporting.
- Ensure the appropriate data is gathered and all reporting requirements are completed to meet corporate and regulatory deadlines:
 - Ensure material balances for bitumen, diluent, water/steam and natural gas are completed and maintained on an ongoing basis.
 - Proactively work with Operations in identifying, documenting and addressing issues to ensure ongoing compliance within its approved tolerances.
 - Manage all related interface aspects with AER, DOE and the Registry (Petrinex).
- Ensure the monthly financial vouchers to record production, revenue and royalty activities are consistent with corporate reporting requirements and schedules.
 - Proactively work at continuous improvements within processes, procedures and communications relating to all aspects of the production/revenue/royalty accounting function:
 - Analyze production, revenue and royalty business processes to identify regulatory (AER-MARF/EPAP, DOE-OSR/NPR) compliance control points.
 - Research requirements and develop recommendations for production, revenue and royalty accounting processes for project expansions, new business activities and regulatory change requirements.

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- Document control points and recommend assessment processes.
- Develop and maintain business process and control documentation.
- Lead setup and integration of process, systems and documentation for project development:
 - Work as a team with representatives from the vendor and the Company to define, implement, maintain and manage the production, revenue and royalty reporting systems.
 - Oversee implementation of required business process and system updates.
 - Manage all fixed data requirements within these systems to ensure that it reflects the current operations.
- Other duties as required.

REQUIRED EXPERIENCE AND SKILL SET:

- CAPPA with a minimum 10 years of related experience.
- A self-starter, who is able to work in a dynamic environment with minimum support, supervision and direction.
- Knowledgeable and conversant with:
 - In-situ thermal production accounting practices.
 - AER Directives.
 - Oil Sands Royalty, Allowable Costs and Bitumen Valuation Regulation requirements.
- Above average knowledge of Excel and Qbyte FM.
- Experience with FDC and PA system requirement definitions and implementation.
- Excellent communication skills.
- Team player.
- Must be legally permitted to work in Canada.

If you are seeking a rewarding opportunity in a dynamic work environment, please email your resume to careers@sunshineoilsands.com. Please include the position you are applying for in the subject line of your email. We thank all applicants for their interest in Sunshine; however, only those selected for an interview will be contacted. Visit our website for more information about Sunshine at www.sunshineoilsands.com. No search firms or telephone calls please.